

RESOLUTION: 227-13

**RESOLUTION AUTHORIZING AGREEMENT FOR CERTAIN
PROFESSIONAL SERVICES ADOPTED BY THE BOROUGH OF
CLAYTON**

WHEREAS, there exists a need for specialized services on behalf of the Borough of Clayton; and

WHEREAS, funds are or will be available for this purpose; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 requires that notice with respect to contracts for Professional Services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Clayton, County of Gloucester, and State of New Jersey as follows:

1. That Sickels & Associates, Inc., of Woodbury, New Jersey is hereby hired to provide assistance with USDA & NJDEIT Funding Assistance Water System Improvements – New Elevated Water Storage Tank project – Proposal No. 2013-22D, for the Borough of Clayton in an amount not to exceed \$12,075.00.
2. The term of this contract shall be from December 12, 2013 to December 11, 2014.
3. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-11-5(1)(a), and the Fair and Open Process because it is for services performed by persons authorized by law to practice a recognized profession.
4. A copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Borough of Clayton.
5. A notice in accordance with the Local Public Contracts Law of New Jersey shall be published in The Sentinel or South Jersey Times.
6. The Mayor and Clerk of the Borough of Clayton are hereby authorized to execute a Contract outlining the above on behalf of the Borough of Clayton.

ADOPTED at a meeting of the Mayor and Council of the Borough of Clayton, County of Gloucester, and State of New Jersey on December 12, 2013.

BOROUGH OF CLAYTON



THOMAS BIANCO, Mayor

Attest:



CHRISTINE NEWCOMB, Borough Clerk

CERTIFICATE OF AVAILABILITY OF FUNDS

From: Donna Nestore, Chief Financial Officer, Borough of Clayton

To: Mayor and Council, Borough of Clayton

Re: Professional Services --Sickels & Associates
USDA & NJDEIT Funding Assistance –
Water System Improvements

Proposal No. 2013-22D

AMOUNT OF CONTRACT: \$12,075.00

Any expenditures required for the above referred contract are properly chargeable to Bond Ordinance 10-15.

I hereby certify that, as of this date, adequate funds have been appropriated in said line and are available to satisfy the expenditure required for the above referenced contract.



DONNA NESTORE
Chief Financial Officer
Borough of Clayton

Dated: December 12, 2013

December 6, 2013

Borough of Clayton
125 North Delsea Drive
Clayton, New Jersey 08312

Attn: Susan Miller, Administrator

**RE: ADDENDUM TO PROPOSAL FOR REVISIONS TO SPECIFICATIONS
PER USDA & NJEIT REVIEW
WATER SYSTEM IMPROVEMENTS - NEW ELEVATED WATER
STORAGE TANK
S&A PROPOSAL NO. 2013-22D
S&A FILE #C100A-04**

Dear Mrs. Miller:

Sickels & Associates, Inc. (S&A) is pleased to present this estimate for revisions to plans and specifications based on the review of Avo Kart, PE for USDA and Grace Christ of the NJEIT. Additional revisions to plans for the electrical diagram, power requirements and tank details, revise and update bidding schedule and revisions to construction specifications are also needed. Revise notice to bidders, coordination with Borough and newspapers for advertising. Staff time to close out application #2. These aforementioned revisions are in addition to the previous review and comments by both NJDEP and USDA. In addition to plan and specifications changes we were requested to update permit list and cost estimate per Alexis Batten of Parker McKay.

We estimate these additional revisions to be 12,075.00. This fee does not include printing charges for approximately seven (7) sets of plans and specifications for resubmission. The specification alone is a 3 volume set. We estimate printing to be approximately \$810.60.

We have enclosed two (2) signed copies of this proposal. If you concur with our Description of Services and Consulting Fee, please execute one copy as our formal authorization to proceed and return same to our office.

Page 2

December 6, 2013

**RE: ADDENDUM TO PROPOSAL FOR REVISIONS TO SPECIFICATIONS
PER USDA & NJEIT REVIEW
WATER SYSTEM IMPROVEMENTS – NEW ELEVATED WATER
STORAGE TANK
S&A PROPOSAL NO. 2013-22D
S&A FILE #C100A-04**

We would like to thank you for the opportunity to offer the services of our firm and we look forward to working with you on this venture. If you have any questions regarding the above work, please contact Steve Weber, PE in our office at (856) 848-6800.

Very truly yours,

SICKELS & ASSOCIATES, INC.



Patricia A. Owens
Secretary & Treasurer

cc: Christine Newcomb, Clerk
Donna Nestore, CFO

File: 2013-22D

AUTHORIZATION TO PROCEED:

12/12/13
Date


Signature & Title

Borough of Clayton
125 North Delsea Drive
Clayton, NJ 08312