

**RESOLUTION: 69-13**

**RESOLUTION AUTHORIZING AGREEMENT FOR CERTAIN  
PROFESSIONAL SERVICES ADOPTED BY THE BOROUGH OF  
CLAYTON**

*WHEREAS*, there exists a need for specialized services on behalf of the Borough of Clayton; and

*WHEREAS*, funds are or will be available for this purpose; and

*WHEREAS*, the Local Public Contracts Law, N.J.S.A. 40A:11-1 requires that notice with respect to contracts for Professional Services awarded without competitive bids must be publicly advertised.

*NOW, THEREFORE, BE IT RESOLVED* by the Mayor and Council of the Borough of Clayton, County of Gloucester, and State of New Jersey as follows:

1. That Sickels & Associates, Inc., of Woodbury, New Jersey is hereby hired to provide engineering services for water system improvements – New Elevated Water Storage Tank – Proposal No. 2013-22, for the Borough of Clayton in an amount not to exceed \$1,795.00
2. The term of this contract shall be from March 14, 2013 to March 13, 2014.
3. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-11-5(1)(a), and the Fair and Open Process because it is for services performed by persons authorized by law to practice a recognized profession.
4. A copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Borough of Clayton.
5. A notice in accordance with the Local Public Contracts Law of New Jersey shall be published in The Sentinel or South Jersey Times.
6. The Mayor and Clerk of the Borough of Clayton are hereby authorized to execute a Contract outlining the above on behalf of the Borough of Clayton.

*ADOPTED* at a meeting of the Mayor and Council of the Borough of

Clayton, County of Gloucester, and State of New Jersey on March 14, 2013.

BOROUGH OF CLAYTON



---

THOMAS BIANCO, Mayor

Attest:



---

CHRISTINE NEWCOMB, Borough Clerk

# SICKELS & ASSOCIATES, INC.

Engineers • Planners • Surveyors

March 8, 2013

Borough of Clayton  
125 North Delsea Drive  
Clayton, NJ 08312

Attn: Susan Miller, Administrator

**RE: PROPOSAL FOR USDA FUNDING ASSISTANCE  
WATER SYSTEM IMPROVEMENTS – NEW ELEVATED WATER  
STORAGE TANK  
S&A PROPOSAL NO. 2013-22  
S&A FILE #C100A**

Dear Ms. Miller:

Sickels & Associates, Inc. (S&A) is pleased to present this estimate for responding to the United States Department of Agriculture (USDA) Rural Development funding proposal to the Borough of Clayton. The Borough of Clayton is seeking shared funding from EIT and the USDA for the proposed 750,000 gallon Elevated Water Tank located at Little Ease Park and repairs to the existing water tanks.

Our response, research and coordination time was not included in any of our prior proposals. We estimate a total of \$1,795.00 to complete the following tasks:

- Preparation, attendance and follow-up to 1-31-13 phone conference call regarding shared funding costs with NJEIT and USDA.
- Update construction, subcontractors and engineering estimates for submission to USDA, prepare budget spreadsheet to Borough.
- Update USDA application and coordination with Borough for same.
- Finalize and submit application to USDA.

This estimate does not include review comments from USDA, NJEIT or NJDEP for revisions to plans and specifications previously prepared per EIT funding guidelines.

We have enclosed two (2) signed copies of this proposal. If you concur with our Description of Services and Consulting Fee, please execute one copy as our formal authorization to proceed and return same to our office.

Sherwood Mews • 833 Kings Highway  
Woodbury, New Jersey 08096-3110  
(856) 848-6800 FAX (856) 848-8520  
[www.sickelsassoc.com](http://www.sickelsassoc.com)

Page 2

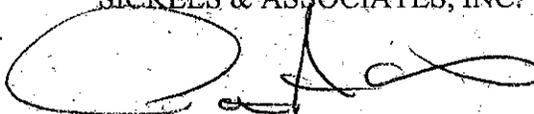
March 8, 2013

**RE: PROPOSAL FOR USDA FUNDING ASSISTANCE  
WATER SYSTEM IMPROVEMENTS – NEW ELEVATED WATER  
STORAGE TANK  
S&A PROPOSAL NO. 2013-22  
S&A FILE #C100A**

We would like to thank you for the opportunity to offer the services of our firm and we look forward to working with you on this venture. If you have any questions regarding this matter, please contact our office at (856) 848-6800.

Very truly yours,

SICKELS & ASSOCIATES, INC.



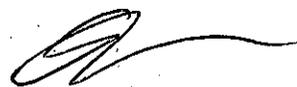
Patricia A. Owens  
Secretary & Treasurer

cc: Christine Newcomb, Clerk  
Donna Nestore, CFO

File: 2013-22

AUTHORIZATION TO PROCEED:

3-14-13  
Date



Signature & Title

Borough of Clayton  
125 North Delsea Drive  
Clayton, NJ 08312