

## 2013 MUNICIPAL DATA SHEET

(Must Accompany 2013 Budget)

MUNICIPALITY: Borough of Clayton

COUNTY: Gloucester

Tom Bianco	12-31-15
<b>Mayor's Name</b>	<b>Term Expires</b>

Municipal Officials	
Christine L. Newcomb	January 3, 2006
<b>Municipal Clerk</b> Donna Nestore	<b>Date of Orig. Appt.</b> C-1388
<b>Tax Collector</b> Donna Nestore	T1495
<b>Chief Financial Officer</b> Nick L. Petroni, CPA	N-0741
<b>Registered Municipal Accountant</b> Timothy D. Scaffidi, Esq.	<b>Cert. No.</b> 252
<b>Municipal Attorney</b>	<b>Lic. No.</b>

Governing Body Members	
Name	Term Expires
Brian Bicking	12-31-15
Sandra Kraus	12-31-13
Chris Rogers	12-31-15
Anthony Saban	12-31-13
Charles Simon	12-31-14
Darlene Vondran	12-31-14

**Official Mailing Address of Municipality:**

Borough of Clayton

125 North Delsea Drive

Clayton, NJ 08312

**Fax #:** 856-881-0153

**Please attach this to your 2013 Budget and Mail to:**

**Director, Division of Local Government Service**  
**Department of Community Affairs**  
**P.O. Box 803**  
**Trenton, NJ 08625**

<b>Division Use Only</b>
Municode: _____
Public Hearing Date: _____

**2013  
MUNICIPAL BUDGET**

Municipal Budget of the \_\_\_\_\_ Borough of \_\_\_\_\_ Clayton \_\_\_\_\_, County of \_\_\_\_\_ Gloucester \_\_\_\_\_ for the Fiscal Year 2013.

It is hereby certified that the Budget and Capital Budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on the

28th day of March, 2013 and that public advertisement will be made in accordance with the provisions of N.J.S. 40A:4-6 and N.J.A.C. 5:30-4.4(d).

Certified by me, this 28th day of March, 2013.

\_\_\_\_\_  
Clerk  
125 North Delsea Drive  
\_\_\_\_\_  
Address  
Clayton, NJ 08312  
\_\_\_\_\_  
Address  
856-881-2882  
\_\_\_\_\_  
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, and the total of anticipated revenues equals the total of appropriations.

Certified by me, this 28th day of March, 2013.

\_\_\_\_\_  
Registered Municipal Accountant  
102 W. High Street, Suite 100, P.O.Box 279  
\_\_\_\_\_  
Address

Glassboro, NJ 08028  
\_\_\_\_\_  
Address  
856-881-1600  
\_\_\_\_\_  
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, and the total of anticipated revenues equals the total of appropriations and the budget is in full compliance with the Local Budget Law, N.J.S. 40A:4-1 et.seq.

Certified by me, this 28th day of March, 2013.

\_\_\_\_\_  
Chief Financial Officer

**DO NOT USE THESE SPACES**

<b>CERTIFICATION OF ADOPTED BUDGET</b>		<small>(Do not advertise this Certification form)</small>		<b>CERTIFICATION OF APPROVED BUDGET</b>	
It is hereby certified that the amount to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.					
STATE OF NEW JERSEY Department of Community Affairs Director of the Division of Local Government Services					
Dated: _____, 2013		By: _____			

<b>CERTIFICATION OF APPROVED BUDGET</b>	
It is hereby certified that the Approved Budget made part hereof complies with the requirements of law, and approval is given pursuant to N.J.S. 40A:4-79.	
STATE OF NEW JERSEY Department of Community Affairs Director of the Division of Local Government Services	
Dated: _____, 2013	By: _____

**MUNICIPAL BUDGET NOTICE**

Section 1.

Municipal Budget of the \_\_\_\_\_ Borough \_\_\_\_\_ of \_\_\_\_\_ Clayton \_\_\_\_\_, County of \_\_\_\_\_ Gloucester \_\_\_\_\_ for the Fiscal Year 2013

Be It Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2013;

Be It Further Resolved, that said Budget be published in the \_\_\_\_\_ THE SENTINEL \_\_\_\_\_ in the issue of \_\_\_\_\_ April 11 \_\_\_\_\_, 2013

The Governing Body of the \_\_\_\_\_ Borough \_\_\_\_\_ of \_\_\_\_\_ Clayton \_\_\_\_\_ does hereby approve the following as the Budget for the year 2013:

**RECORDED VOTE**

(Insert last name)

Ayes



Nays



Abstained



Absent



Notice is hereby given that the Budget and Tax Resolution was approved by the \_\_\_\_\_ Borough Council \_\_\_\_\_ of the \_\_\_\_\_ Borough \_\_\_\_\_ of \_\_\_\_\_ Clayton \_\_\_\_\_, County of \_\_\_\_\_ Gloucester \_\_\_\_\_ on \_\_\_\_\_ March 28 \_\_\_\_\_, 2013.

A Hearing on the Budget and Tax Resolution will be held at \_\_\_\_\_ Municipal Building \_\_\_\_\_, on \_\_\_\_\_ April 25 \_\_\_\_\_, 2013 at \_\_\_\_\_ 6:30 \_\_\_\_\_ o'clock (P.M.) at which time and place objections to said Budget and Tax Resolution for the year 2013 may be presented by taxpayers or other interested persons.

## EXPLANATORY STATEMENT

### SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET

	YEAR 2013
General Appropriations For: (Reference to item and sheet number should be omitted in advertised budget)	XXXXXXXXXXXXXXXXXXXXXXXXXXXX
1. Appropriations within "CAPS"	XXXXXXXXXXXXXXXXXXXXXXXXXXXX
(a) Municipal Purposes {(Item H-1, Sheet 19) (N.J.S. 40A:4-45.2)}	5,788,596.00
2. Appropriations excluded from "CAPS"	XXXXXXXXXXXXXXXXXXXXXXXXXXXX
(a) Municipal Purposes {(Item H-2, Sheet 28) (N.J.S. 40A:4-45.3 as amended)}	774,183.00
(b) Local District School Purposes in Municipal Budget (Item K, Sheet 29)	
Total General Appropriations excluded from "CAPS" (Item O, Sheet 29)	774,183.00
3. Reserve for Uncollected Taxes (Item M, Sheet 29) - Based on Estimated 96.05% Percent of Tax Collections	622,312.32
Building Aid Allowance 2013 - \$ _____	
for Schools - State Aid 2012 - \$ _____	
4. Total General Appropriations (Item 9, Sheet 29)	7,185,091.32
5. Less: Anticipated Revenues Other Than Current Property Tax (Item 5, Sheet 11) (i.e. Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)	2,870,349.00
6. Difference: Amount to be Raised by Taxes for Support of Municipal Budget (as follows)	XXXXXXXXXXXXXXXXXXXXXXXXXXXX
(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes (Item 6(a), Sheet 11)	4,314,742.32
(b) Addition to Local District School Tax (Item 6(b), Sheet 11)	
© Minimum Library Tax	

## EXPLANATORY STATEMENT - (Continued)

### SUMMARY OF 2012 APPROPRIATIONS EXPENDED AND CANCELED

	GENERAL BUDGET	WATER UTILITY	WATER & SEWER	
			UTILITY	UTILITY
Budget Appropriations - Adopted Budget	7,191,325.29		2,481,354.00	
Budget Appropriations Added by N.J.S. 40A:4-87	59,864.75			
Emergency Appropriations				
Total Appropriations	7,251,190.04		2,481,354.00	
Expenditures:				
Paid or charged (Including Reserve for Uncollected Taxes)	6,717,017.46		2,093,775.68	
Reserved	521,655.19		209,070.38	
Unexpended Balances Canceled	12,517.39		178,507.94	
Total Expenditures and Unexpended Balances Canceled	7,251,190.04		2,481,354.00	
Overexpenditures*				

Explanations of Appropriations for  
"Other Expenses"

The amounts appropriated under the  
title of "Other Expenses" are for  
operating costs other than "Salaries &  
Wages."

Some of the Items included in "Other  
Expenses" are:

Materials, supplies and non-bondable  
equipment;

Repairs and maintenance of buildings,  
equipment, roads, etc.;

Contractual services for garbage and  
trash removal, fire hydrant services, aid  
to volunteer fire companies, etc.;

Printing and advertising, utility  
services, insurance and many other  
items essential to the services rendered  
by municipal government.

\* See Budget Appropriation Items so marked to the right of column "Expended 2012 Reserved."

EXPLANATORY STATEMENT - (Continued)

**BUDGET MESSAGE**

**1977 APPROPRIATIONS CAP CALCULATION**

Total General Appropriations - 2012	7,191,325
CAP Base Adjustments:	
Tax Assessor - Interlocal	(28,520)
	<u>7,162,805</u>
Less Exceptions:	
Total Other Operations	31,836
Total Interlocal Service Agreements	101,100
Total Public and Private Programs	177,796
Total Capital Improvements	182,500
Total Debt Service	428,051
Total Deferred Charges	3,640
Reserve for Uncollected Taxes	568,910
	<u>1,493,833</u>
Amount on Which 1977 Cap is applied	5,668,972
Cap for 2013 @ 2%	113,379
Allowable Operating Appropriations before additional exceptions	5,782,351
COLA Ordinance @ 1.5%	85,035
2011 Unused CAP Bank	136,663
2012 Unused CAP Bank	288,522
Value of New Construction and Improvements	
\$1,204,200 x Local tax rate \$1.401 per 100	16,871
	<u>6,309,442</u>
Total Allowable Appropriations within CAPS	<u>6,309,442</u>

**2013 TAX LEVY CAP CALCULATION**

Chapter 62 of the Laws of 2007, as amended by Chapter 44 Laws of 2012, created several new property tax and local government budgeting initiatives. The law (NJSA 40:4-45.44 through 45.47) establishes a formula that limits increases in the amount to be raised by taxation (tax levy). The budget presented herein is in compliance with this law.

Prior Year Amount to be Raised by Taxation for Municipal Purposes	\$4,004,500
Less: Prior Year Recycling Tax	\$11,500
Less: Changes in Service Provider	\$28,520
Net Prior Year Tax Levy for Municipal Purpose Tax for Cap Calculation	<u>\$3,964,480</u>
Plus: 2% Cap increase	\$79,290
Adjusted Tax Levy Prior to Exclusions	<u>\$4,043,770</u>
Exclusions:	
Allowable Health Insurance Cost Increase	\$22,910
Allowable Pension Obligation Increase	\$29,373
Allowable Debt Service, Capital Leases and Debt Share of Costs increases	\$13,184
Recycling Tax Appropriation	\$11,500
Add Total Exclusions	<u>\$76,967</u>
Less: Cancelled or Unexpended Exclusions	\$1,667
Adjusted Tax Levy	<u>\$4,119,070</u>
Additions:	
New Ratables - Increase in Valuations	
(New Construction and Additions)	\$1,204,200
Prior Year's Local Municipal Tax Rated (per \$100)	\$1.401
New Ratable Adjustment to Levy	\$16,871
CY 2011 Cap Bank Utilized in CY 2013	<u>\$178,802</u>
<b>Maximum Allowable Amount to be Raised by Taxation</b>	<u>\$4,314,743</u>
<b>Amount to be Raised by Taxation for Municipal Purposes</b>	<u>\$4,314,743</u>

NOTE:

MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE A SUMMARY OF:

1. HOW THE 1977 "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures.)
2. 2010 "CAP" LEVY CAP WORKBOOK SUMMARY
3. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM (e.g. If Police S&W appears in the regular section and also under "Operations Excluded from "CAPS" section, combine the figures for purposes of citizen understanding.)
4. INFORMATION OR A SCHEDULE SHOWING THE AMOUNTS CONTRIBUTED FROM EMPLOYEES, THE EMPLOYER SHARE AND THE TOTAL COST HEALTH CARE COVERAGE (Refer to LFN 2011-4).

EXPLANATORY STATEMENT - (Continued)  
**BUDGET MESSAGE**

The adoption of Chapter 2 of P.L. 2010 implemented requirements for all local units to begin collecting 1.5% of employee salaries to offset employer health care costs. The following schedule discloses the value of employee contributions, the reduced municipal costs for health care coverage, and the line items affected:

	Current Fund Budget	Water & Sewer Utility Budget		
			Construction	
	Group Insurance Plans for <u>Employees</u>	Construction Code Group Insurance Plans <u>for Employees</u>	Operating Other <u>Expenses</u>	<u>Combined</u>
Employee Contributions	\$37,911	\$594	\$8,924	\$47,429
Municipal Share - Budget	\$802,100	\$21,000	\$197,000	\$1,020,100
Total Costs of Coverage	<u>\$840,011</u>	<u>\$21,594</u>	<u>\$205,924</u>	<u>\$1,067,529</u>



EXPLANATORY STATEMENT - (Continued)

**BUDGET MESSAGE**

**Analysis of Compensated Absence Liability**

Legal basis for benefit  
(check applicable items)

Organization/Individuals Eligible for Benefit	Gross Days of Accumulated Absence	Value of Compensated Absences	Approved Labor Agreement	Local Ordinance	Individual Employment Agreements
FOP Lodge 130	73.22	\$23,689.19	<b>X</b>		
AFSCME District 71	842.09	\$165,799.47	<b>X</b>		
Non-Union Personnel	189.78	\$27,732.75		<b>X</b>	
<b>Totals</b>	Days: 1105.09	\$217,221.41			

Total Funds Reserved as of end of 2012:           None            
 Total Funds Appropriated in 2013:           None

**CURRENT FUND - ANTICIPATED REVENUES**

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2012
		2013	2012	
<b>1. Surplus Anticipated</b>	08-101	950,000.00	1,128,536.44	1,128,536.44
<b>2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services</b>	08-102			
<b>Total Surplus Anticipated</b>	08-100	950,000.00	1,128,536.44	1,128,536.44
<b>3. Miscellaneous Revenues - Section A: Local Revenues</b>	xxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx
Licenses:	xxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx
Alcoholic Beverages	08-103			
Other	08-104			
Fees and Permits	08-105	22,400.00	19,200.00	22,437.24
Fines and Costs:	xxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx
Municipal Court	08-110	95,200.00	104,500.00	95,288.11
Other	08-109			
Interest and Costs on Taxes	08-112	97,000.00	81,950.00	97,414.08
Interest and Costs on Assessments	08-115			
Parking Meters	08-111			
Interest on Investments and Deposits	08-113	9,845.87	14,800.00	12,708.72
Anticipated Utility Operating Surplus	08-114			
Fire Inspection Fees	08-115	5,080.00	5,020.00	5,080.00

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2012
		2013	2012	
<b>3. Miscellaneous Revenues - Section A: Local Revenues (continued):</b>				
<b>Total Section A: Local Revenues</b>	<b>08-001</b>	229,525.87	225,470.00	232,928.15

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2012
		2013	2012	
<b>3. Miscellaneous Revenues - Section B: State Aid Without Offsetting Appropriations</b>				
Transitional Aid	09-212			
Consolidated Municipal Property Tax Relief Act	09-200	35,717.00	46,912.00	46,912.00
Energy Receipts Tax (P.L. 1997, Chapters 162 & 167)	09-202	518,272.00	507,077.00	507,077.00
<b>Total Section B: State Aid Without Offsetting Appropriations</b>	<b>09-001</b>	553,989.00	553,989.00	553,989.00

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2012
		2013	2012	
<b>3. Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations (N.J.S. 40A:4-36 and N.J.A.C. 5:23-4.17):</b>	xxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx
Uniform Construction Code Fees	08-160	96,000.00	87,200.00	96,308.00
<b>Special Item of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services:</b>	xxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx
Additional Dedicated Uniform Construction Code Fees Offset with Appropriations (N.J.S. 40A:4-45.3h and N.J.A.C. 5:23-4.17)	xxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx
Uniform Construction Code Fees	08-160			
<b>Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations</b>	<b>08-002</b>	96,000.00	87,200.00	96,308.00

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2012
		2013	2012	
<b>3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Shared Service Agreements Offset with Appropriations</b>	xxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx
Clayton Board of Education - Collection of Recyclable Materials	08-124	1,094.40	1,100.00	1,075.20
<b>Total Section D: Shared Service Agreements Offset with Appropriations</b>	<b>11-001</b>	1,094.40	1,100.00	1,075.20

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2012
		2013	2012	
<b>3. Miscellaneous Revenues - Section E: Special Items of General Revenue Anticipated with Prior Written Consent of Dir. of Local Gov't. Svcs. - Addt'l. Revenues Offset with Appr. (N.J.S. 40A:4-45.3h).</b>	xxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx
<b>Total Section E: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Additional Revenues</b>	<b>08-003</b>	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2012
		2013	2012	
<b>3. Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Gov't. Svcs. - Public and Private Revenues Offset with Appropriations</b>	xxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx
NJ Transportation Trust Fund Authority Act	10-865		175,000.00	175,000.00
Recycling Tonnage Grant	10-701		10,088.70	10,088.70
Municipal Alliance on Alcoholism and Drug Abuse	10-702	10,122.00	10,122.00	10,122.00
Safe and Secure Community Program	10-703	60,000.00	60,000.00	60,000.00
Gloucester County Housing and Community Development				
East Clinton Stormwater Management	10-705		23,787.00	23,787.00
South Dennis Drive Deteriorating Roads	10-706		23,787.00	23,787.00
Costill Avenue and North Dennis Drive Drainage	10-707	39,149.00		
GC Housing & Comm Dev-N. New & N. Dennis Drainage/Road Recon	10-708	44,258.00		
Hazardous Discharge Site Remediation	10-709		38,475.00	38,475.00
Police Body Armor	10-710		1,901.05	1,901.05
Drive Sober or Get Pulled Over	10-711		4,400.00	4,400.00
Environmental Commission Grant	10-712		500.00	500.00
Recreation for Individuals with Disabilities	10-713	4,500.00	4,500.00	4,500.00
Clean Communities	10-714	13,527.10	13,803.08	13,803.08
Speed Enforcement Grant	10-715		6,992.00	6,992.00





**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2012
		2013	2012	
<b>3. Miscellaneous Revenues - Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services. - Other Special Items (continued):</b>	xxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx
<b>Total Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items</b>	<b>08-004</b>	428,183.63	427,038.77	448,503.12

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2012
		2013	2012	
<b>SUMMARY OF REVENUES</b>	xxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx
<b>1. Surplus Anticipated (Sheet 4, #1)</b>	<b>08-101</b>	950,000.00	1,128,536.44	1,128,536.44
<b>2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services (Sheet 4, #2)</b>	<b>08-102</b>			
<b>3. Miscellaneous Revenues:</b>	xxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx
Total Section A: Local Revenues	<b>08-001</b>	229,525.87	225,470.00	232,928.15
Total Section B: State Aid Without Offsetting Appropriations	<b>09-001</b>	553,989.00	553,989.00	553,989.00
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	<b>08-002</b>	96,000.00	87,200.00	96,308.00
Total Section D: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Shared Service Agreements	<b>11-001</b>	1,094.40	1,100.00	1,075.20
Total Section E: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Additional Revenues	<b>08-003</b>			
Total Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues	<b>10-001</b>	171,556.10	373,355.83	373,355.83
Total Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items	<b>08-004</b>	428,183.63	427,038.77	448,503.12
<b>Total Miscellaneous Revenues</b>	<b>13-099</b>	1,480,349.00	1,668,153.60	1,706,159.30
<b>4. Receipts from Delinquent Taxes</b>	<b>15-499</b>	440,000.00	450,000.00	477,771.85
<b>5. Subtotal General Revenues (Items 1, 2, 3, and 4)</b>	<b>13-199</b>	2,870,349.00	3,246,690.04	3,312,467.59
<b>6. Amount to be Raised by Taxes for Support of Municipal Budget:</b>	xxxxx			
(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	<b>07-190</b>	4,314,742.32	4,004,500.00	xxxxxxxxxxxxx
(b) Addition to Local District School Tax	<b>07-191</b>			xxxxxxxxxxxxx
(c) Minimum Library Tax	<b>07-192</b>			
<b>Total Amount to be Raised by Taxes for Support of Municipal Budget</b>	<b>07-199</b>	4,314,742.32	4,004,500.00	4,008,286.73
<b>7. Total General Revenues</b>	<b>13-299</b>	7,185,091.32	7,251,190.04	7,320,754.32

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS  (A) Operations - within "CAPS"	FCOA	Appropriated				Expended 2012	
		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or charged	Reserved
<b>GENERAL GOVERNMENT FUNCTIONS</b>							
General Administration							
Salaries & Wages	20-100-1	56,600.00	55,675.00		55,675.00	55,406.00	269.00
Other Expenses	20-100-2	785.00	785.00		785.00	372.62	412.38
Mayor and Council							
Salaries & Wages	20-110-1	13,500.00	24,100.00		24,100.00	12,137.68	1,112.32
Other Expenses	20-110-2	550.00	500.00		500.00	500.00	
Borough Clerk							
Salaries & Wages	20-120-1	39,500.00	40,000.00		40,000.00	37,737.24	2,262.76
Other Expenses							
Printing & Legal Advertising	20-120-2	9,000.00	9,000.00		9,000.00	5,272.39	3,727.61
Codification of Ordinances	20-120-2	2,500.00	2,500.00		2,500.00		2,500.00
Miscellaneous Other Expenses	20-120-2	2,700.00	2,700.00		2,700.00	2,499.82	200.18
Elections							
Other Expenses	20-130-2	4,000.00	3,800.00		3,915.00	3,912.67	2.33
Financial Administration							
Salaries & Wages	20-130-1	79,850.00	75,850.00		75,850.00	75,105.18	744.82
Other Expenses	20-130-2	52,000.00	52,000.00		52,000.00	43,988.92	8,011.08

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS  (A) Operations - within "CAPS" - (continued)	FCOA	Appropriated				Expended 2012	
		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or charged	Reserved
Audit Services							
Other Expenses	20-135-2	36,000.00	35,000.00		35,000.00	19,170.00	15,830.00
Collection of Taxes							
Salaries & Wages	20-145-1	52,750.00	51,500.00		51,500.00	50,174.99	1,325.01
Other Expenses							
Tax Sale Costs	20-145-2	1,500.00	1,500.00		1,500.00	984.00	516.00
Miscellaneous Other Expenses	20-145-2	4,250.00	4,250.00		4,250.00	2,777.37	1,472.63
Liquidation of Tax Title Liens & Foreclosed Property							
Other Expenses	20-145-2	5,000.00	5,000.00		5,000.00	3,387.50	1,612.50
Costs for Sale of Municipal Property							
Other Expenses	20-145-2	25.00	25.00		25.00		25.00
Assessment of Taxes							
Salaries & Wages	20-150-1	15,000.00	41,700.00		41,700.00	39,554.24	2,145.76
Other Expenses	20-150-2	3,000.00	4,820.00		4,820.00	3,792.25	1,027.75
Legal Services & Costs							
Other Expenses							
Legal Services	20-155-2	95,000.00	125,000.00		162,160.00	127,982.04	34,177.96
Labor Counsel	20-155-2	30,000.00					

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS  (A) Operations - within "CAPS" - (continued)	FCOA	Appropriated				Expended 2012	
		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or charged	Reserved
Engineering Services & Costs							
Other Expenses	20-165-2	40,000.00	40,000.00		40,000.00	28,200.00	11,800.00
Economic Development Committee							
Other Expenses	20-170-2	500.00	575.00		575.00		575.00
Historical Commission							
Other Expenses	20-175-2	350.00	350.00		350.00	333.67	16.33
LAND USE ADMINISTRATION							
Municipal Land Use Law (NJSA 40:55D-1)							
Planning Board							
Salaries & Wages	21-180-1	2,300.00	2,375.00		2,375.00	2,251.01	123.99
Other Expenses	21-180-2	4,500.00	3,800.00		6,300.00	4,093.42	2,206.58
Zoning Official							
Salaries & Wages	21-185-1	10,500.00	10,310.00		10,310.00	10,259.55	50.45
Other Expenses	21-185-2	100.00	100.00		100.00	100.00	
Council on Affordable Housing							
Other Expenses	21-190-2	4,000.00	500.00		500.00		500.00

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS  (A) Operations - within "CAPS" - (continued)	FCOA	Appropriated				Expended 2012	
		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or charged	Reserved
<b>CODE ENFORCEMENT AND ADMINISTRATION</b>							
Code Enforcement Official							
Salaries & Wages	22-200-1	5,800.00	5,610.00		5,610.00	5,609.99	0.01
Other Expenses	22-200-2	200.00	200.00		200.00	65.82	134.18
Housing Safety							
Salaries & Wages	22-200-1	1,400.00	1,400.00		1,400.00	1,301.05	98.95
Other Expenses	22-200-2	300.00	300.00		300.00	95.49	204.51
Occupancy							
Salaries & Wages							
Administrative	22-200-1	5,100.00	5,000.00		5,000.00	4,953.79	46.21
Secretarial	22-200-1	3,300.00	3,300.00		3,300.00	3,151.16	148.84
Other Expenses	22-200-2	300.00	300.00		300.00	277.94	22.06
<b>INSURANCE</b>							
Liability Insurance	23-210	108,000.00	110,600.00		110,600.00	79,505.36	31,094.64
Insurance Miscellaneous	23-210	18,000.00	15,000.00		15,000.00	13,504.44	1,495.56
Workmen's Compensation	23-215	195,000.00	184,500.00		184,500.00	184,500.00	
Group Insurance	23-220	794,880.00	755,664.00		755,664.00	728,177.36	27,486.64
Health Benefit Waivers	23-221	50.00	50.00		50.00		50.00

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS  (A) Operations - within "CAPS" - (continued)	FCOA	Appropriated				Expended 2012	
		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or charged	Reserved
<b>PUBLIC SAFETY FUNCTIONS</b>							
Police							
Salaries & Wages	25-240-1	1,745,000.00	1,730,000.00		1,683,875.00	1,636,465.07	47,409.93
Other Expenses	25-240-2	40,000.00	40,000.00		40,000.00	30,964.53	9,035.47
Car Lease Expenses	25-240-2	31,800.00	31,800.00		31,800.00	20,277.50	11,522.50
Emergency Management Services							
Salaries & Wages	25-252-1	1,530.00	1,500.00		1,500.00	1,500.00	
Other Expenses	25-252-2	500.00	500.00		500.00	83.00	417.00
Aid to Volunteer Fire Company							
Other Expenses	25-255-2	37,000.00	37,000.00		37,000.00	36,765.47	234.53
Uniform Fire Safety Act (PL 1983, C 383)							
Fire Official							
Salaries and Wages	25-265-1	8,000.00	8,000.00		8,000.00	5,610.63	2,389.37
Other Expenses	25-265-2	4,100.00	4,100.00		4,100.00	4,026.19	73.81
<b>PUBLIC WORKS FUNCTIONS</b>							
Road Repairs & Maintenance							
Salaries & Wages	26-290-1	280,000.00	289,500.00		280,725.00	260,082.81	20,642.19
Other Expenses	26-290-2	51,000.00	45,000.00		45,000.00	34,471.51	10,528.49

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS  (A) Operations - within "CAPS" - (continued)	FCOA	Appropriated				Expended 2012	
		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or charged	Reserved
Snow Removal							
Salaries & Wages	26-290-1	10,000.00	5,000.00		5,000.00	5,000.00	
Solid Waste Collection							
Other Expenses							
Contractual	26-305-2	198,900.00	195,000.00		195,000.00	166,542.04	28,457.96
Recycling							
Salaries & Wages	26-305-1	4,750.00	4,660.00		4,660.00	4,657.45	2.55
Other Expenses							
Miscellaneous Other Expenses	26-305-2	200.00	200.00		200.00	50.00	150.00
Contractual	26-305-2	175,000.00	170,000.00		170,000.00	166,294.85	3,705.15
Public Buildings & Grounds							
Salaries & Wages	26-310-1	1,000.00	1,000.00		1,000.00	1,000.00	
Other Expenses	26-310-2	30,500.00	30,500.00		30,500.00	17,963.53	12,536.47
Equipment Repair & Maintenance							
Salaries & Wages	26-315-1	61,200.00	60,000.00		60,000.00	56,121.40	3,878.60
Other Expenses	26-315-2	89,000.00	80,500.00		95,500.00	82,703.61	12,796.39

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS  (A) Operations - within "CAPS" - (continued)	FCOA	Appropriated				Expended 2012	
		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or charged	Reserved
<b>HEALTH AND HUMAN SERVICES</b>							
Board of Health							
Other Expenses	27-330-2	75.00	75.00		75.00		75.00
Registrar of Vital Statistics							
Salaries & Wages	27-330-1	3,000.00	2,925.00		2,925.00	2,901.78	23.22
Other Expenses	27-330-2	500.00	550.00		550.00	310.00	240.00
Environmental Committee							
Other Expenses	27-335-2	300.00	300.00		300.00	300.00	
Administration of Overseer of the Poor							
Salaries & Wages	27-345-1	4,360.00	2,375.00		2,375.00	1,706.27	668.73
Other Expenses	27-345-2	350.00	350.00		350.00	84.68	265.32
<b>PARK AND RECREATION FUNCTIONS</b>							
Recreation Committee							
Salaries & Wages	28-370-1	6,000.00	6,000.00		6,000.00	4,837.08	1,162.92
Other Expenses	28-370-2	10,300.00	10,000.00		10,000.00	9,996.75	3.25
Senior Citizen Transportation							
Salaries & Wages	28-370-1	18,000.00	20,000.00		20,000.00	13,829.84	6,170.16
Other Expenses	28-370-2	75.00	75.00		75.00		75.00

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS  (A) Operations - within "CAPS" - (continued)	FCOA	Appropriated				Expended 2012	
		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or charged	Reserved
Summer Recreation for Individuals with Disabilities							
Other Expenses	28-370-2	3,000.00	3,000.00		3,000.00	1,401.42	1,598.58
<b>OTHER COMMON OPERATING FUNCTIONS</b>							
Celebration of Public Event, Anniversary or Holiday							
Other Expenses	30-420-2	500.00	500.00		500.00	407.00	93.00
Special Events	30-420-2	5,000.00	7,500.00		7,500.00	7,453.75	46.25
Veteran's Committee							
Other Expenses	30-430-2	500.00	500.00		500.00	149.20	350.80
<b>UTILITY EXPENSES AND BULK PURCHASES</b>							
Electricity	31-430	40,000.00	40,000.00		40,000.00	29,585.70	10,414.30
Street Lighting	31-435	88,000.00	88,000.00		88,000.00	75,730.10	12,269.90
Telephone	31-440	19,000.00	19,000.00		19,000.00	13,497.63	5,502.37
Fuel Oil	31-447	22,000.00	22,000.00		22,000.00	10,107.60	11,892.40
Gasoline/Diesel Fuel	31-460	55,000.00	55,000.00		55,000.00	37,916.33	17,083.67
<b>LANDFILL / SOLID WASTE DISPOSAL COSTS</b>							
Solid Waste Disposal							
Tipping Fees	32-465-2	300,000.00	295,000.00		295,000.00	223,252.53	71,747.47

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2012	
(A) Operations - within "CAPS" - (continued)		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or charged	Reserved
<b>Uniform Construction Code - Appropriations Offset by Dedicated Revenues (N.J.A.C. 5:23-4.17)</b>	xxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx
State Uniform Construction Code							
Construction Official							
Salaries & Wages	22-195-1	93,800.00	92,000.00		92,000.00	90,776.05	1,223.95
Other Expenses	22-195-2	2,000.00	2,000.00		2,000.00	1,461.54	538.46
Group Insurance	23-220	21,000.00	19,500.00		19,500.00	19,500.00	
Sub-Code Official							
Fire Protection							
Salaries & Wages	22-195-1	4,750.00	4,550.00		4,675.00	4,654.24	20.76

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS  (A) Operations - within "CAPS" - (continued)	FCOA	Appropriated				Expended 2012	
		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or charged	Reserved
<b>UNCLASSIFIED:</b>	xxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx
Total Operations {Item 8(A)} within "CAPS"	34-199	5,165,080.00	5,101,099.00		5,101,099.00	4,631,574.04	458,674.96
B. Contingent	35-470			xxxxxxxxxxxxxx			
Total Operations Including Contingent within "CAPS"	34-201	5,165,080.00	5,101,099.00		5,101,099.00	4,631,574.04	458,674.96
Detail: Salaries & Wages	34-201-1	2,524,590.00	2,541,930.00		2,487,155.00	2,385,484.50	90,820.50
Other Expenses (Including Contingent)	34-201-2	2,640,490.00	2,559,169.00		2,613,944.00	2,246,089.54	367,854.46

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2012	
		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or charged	Reserved
<b>(E) Deferred Charges and Statutory Expenditures - Municipal within "CAPS"</b>	xxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx
<b>(1) DEFERRED CHARGES</b>	xxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx
Emergency Authorizations	46-870			xxxxxxxxxxxxxx			xxxxxxxxxxxxxx
				xxxxxxxxxxxxxx			xxxxxxxxxxxxxx
				xxxxxxxxxxxxxx			xxxxxxxxxxxxxx
				xxxxxxxxxxxxxx			xxxxxxxxxxxxxx
				xxxxxxxxxxxxxx			xxxxxxxxxxxxxx
				xxxxxxxxxxxxxx			xxxxxxxxxxxxxx
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**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2012	
		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or charged	Reserved
<b>(E) Deferred Charges and Statutory Expenditures - Municipal within "CAPS" (continued)</b>	xxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx
<b>(2) STATUTORY EXPENDITURES:</b>	xxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx
Contribution to:							
Public Employees' Retirement System	36-471	86,625.00	96,702.00		96,702.00	96,702.00	
Social Security System (O.A.S.I.)	36-472	207,500.00	205,000.00		205,000.00	191,796.51	13,203.49
Consolidated Police and Firemen's Pension Fund	36-474						
Police & Firemen's Retirement System of NJ	36-475	311,241.00	276,341.00		276,341.00	276,341.00	
Unemployment Compensation Insurance	23-225	18,000.00	18,000.00		18,000.00	17,760.65	239.35
Defined Contribution Retirement Program	36-477	150.00	350.00		350.00		350.00
Total Deferred Charged and Statutory Expenditures - Municipal within "CAPS"	34-209	623,516.00	596,393.00		596,393.00	582,600.16	13,792.84
(G) Cash Deficit of Preceeding Year	46-855						
(H-1) Total General Appropriations for Municipal Purposes within "CAPS"	34-299	5,788,596.00	5,697,492.00		5,697,492.00	5,214,174.20	472,467.80



**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2012	
(A) Operations - Excluded from "CAPS"		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or charged	Reserved
Total Other Operations - Excluded from "CAPS"	34-300	29,720.00	31,836.00		31,836.00	16,653.69	15,182.31

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS  (A) Operations - Excluded from "CAPS"	FCOA	Appropriated				Expended 2012	
		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or charged	Reserved
<b>Uniform Construction Code</b>	xxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx
Appropriations Offset by Increased Fee Revenues (N.J.A.C. 5:23-4.17)	xxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx
Total Uniform Construction Code Appropriations	22-999						

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS  (A) Operations - Excluded from "CAPS"	FCOA	Appropriated				Expended 2012	
		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or charged	Reserved
<b>Shared Service Agreements</b>	xxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx
Clayton Board of Education							
Collection of Recyclable Materials	26-305-2	1,094.40	1,100.00		1,100.00	1,075.20	24.80
Gloucester County Improvement Authority							
Snow Removal							
Other Expenses	26-290-2	10,000.00	10,000.00		10,000.00	426.72	9,573.28
Township of Elk							
Municipal Court	43-490-2	91,800.00	90,000.00		90,000.00	67,500.00	22,500.00
<b>Total Shared Service Agreements</b>	42-999	102,894.40	101,100.00		101,100.00	69,001.92	32,098.08

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS  (A) Operations - Excluded from "CAPS"	FCOA	Appropriated				Expended 2012	
		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or charged	Reserved
<b>Additional Appropriations Offset by Revenues (N.J.S. 40A:4-43.3h)</b>	xxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx
Total Additional Appropriations Offset by Revenues (N.J.S. 40A:4-45.3h)	34-303						

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS  (A) Operations - Excluded from "CAPS"	FCOA	Appropriated				Expended 2012	
		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or charged	Reserved
<b>Public and Private Programs Offset by Revenues</b>	xxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx
Municipal Alliance for Drug and Alcohol Abuse	41-703	12,652.00	12,652.00		12,652.00	12,652.00	
Police Body Armor	41-702		1,901.05		1,901.05	1,901.05	
Drive Sober or Get Pulled Over	41-704		4,400.00		4,400.00	4,400.00	
Recycling Tonnage Grant	41-705		10,088.70		10,088.70	10,088.70	
Clean Communities Program	41-770	13,527.10	13,803.08		13,803.08	13,803.08	
Safe and Secure Community Program - Police	41-706	60,000.00	60,000.00		60,000.00	60,000.00	
Matching Funds for:							
Safe and Secure Community Program - Police	41-706	36,775.00	36,775.00		36,775.00	36,775.00	
Environmental Commission Grant	41-708		500.00		500.00	500.00	
Gloucester County Housing & Community Development -							
East Clinton Stormwater Management	41-709		23,787.00		23,787.00	23,787.00	
South Dennis Drive Deteriorating Roads	41-709		23,787.00		23,787.00	23,787.00	
Costill Avenue and North Dennis Drive Drainage	41-709	39,149.00					
North New & New Dennis Drainage/Road Reconstruction	41-709	44,258.00					
Recreation for Individuals with Disabilities	41-710	4,500.00	4,500.00		4,500.00	4,500.00	
Speed Enforcement Grant	41-711		6,992.00		6,992.00	6,992.00	
Hazardous Discharge Site Remediation	41-712		38,475.00		38,475.00	38,475.00	



**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS  (A) Operations - Excluded from "CAPS"	FCOA	Appropriated				Expended 2012	
		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or charged	Reserved
<b>Public and Private Programs Offset by Revenues (cont'd)</b>	xxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx
Total Public and Private Programs Offset by Revenues	40-999	210,861.10	237,660.83		237,660.83	237,660.83	
Total Operations - Excluded from "CAPS"	34-305	343,475.50	370,596.83		370,596.83	323,316.44	47,280.39
Detail: Salaries & Wages	34-305-1						
Other Expenses	34-305-2	343,475.50	370,596.83		370,596.83	323,316.44	47,280.39



**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2012	
(C) Capital Improvements - Excluded from "CAPS"		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or charged	Reserved
<b>Public and Private Programs Offset by Revenues:</b>	xxxxxxx	xxxxxxxxxxxxxxx	xxxxxxxxxxxxxxx	xxxxxxxxxxxxxxx	xxxxxxxxxxxxxxx	xxxxxxxxxxxxxxx	xxxxxxxxxxxxxxx
NJ DOT Trust Fund Authority Act - West Chestnut	41-865		175,000.00		175,000.00	175,000.00	
<b>Total Capital Improvements Excluded from "CAPS"</b>	44-999	7,500.00	182,500.00		182,500.00	180,593.00	1,907.00

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS  <b>(D) Municipal Debt Service - Excluded from "CAPS"</b>	FCOA	Appropriated				Expended 2012	
		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or charged	Reserved
Payment of Bond Principal	45-920	190,000.00	193,100.00		193,100.00	193,100.00	xxxxxxxxxx
Payment of Bond Anticipation Notes	45-925						xxxxxxxxxx
Interest on Bonds	45-930	60,237.50	68,610.00		68,610.00	68,609.15	xxxxxxxxxx
Interest on Notes	45-935	2,750.00	735.00		735.00	732.46	xxxxxxxxxx
<b>Green Trust Loan Program:</b>	xxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxx
Loan Repayments for Principal and Interest	45-940						xxxxxxxxxx
							xxxxxxxxxx
							xxxxxxxxxx
							xxxxxxxxxx
							xxxxxxxxxx
							xxxxxxxxxx
							xxxxxxxxxx
<b>Capital Lease Obligations</b>							xxxxxxxxxx
Principal	45-941	105,000.00	101,000.00		101,000.00	101,000.00	xxxxxxxxxx
Interest	45-941	39,580.00	42,606.26		42,606.26	40,942.26	xxxxxxxxxx
Capital Lease - RecycleBank	45-941	22,000.00	22,000.00		22,000.00	22,000.00	xxxxxxxxxx
							xxxxxxxxxx
							xxxxxxxxxx
<b>Total Municipal Debt Service - Excluded from "CAPS"</b>	45-999	419,567.50	428,051.26		428,051.26	426,383.87	xxxxxxxxxx

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS  (E) Deferred Charges - Municipal - Excluded from "CAPS"	FCOA	Appropriated				Expended 2012	
		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or charged	Reserved
<b>(2) DEFERRED CHARGES:</b>	xxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx
Emergency Authorizations	46-870			xxxxxxxxxxxxxx			xxxxxxxxxxxxxx
Special Emergency Authorizations - 5 Years (N.J.S. 40A:4-55)	46-875	3,640.00	3,640.00	xxxxxxxxxxxxxx	3,640.00	3,640.00	xxxxxxxxxxxxxx
Special Emergency Authorizations - 3 Years (N.J.S. 40A:4-55.1 & 40A:4-55.13)	46-871			xxxxxxxxxxxxxx			xxxxxxxxxxxxxx
				xxxxxxxxxxxxxx			xxxxxxxxxxxxxx
				xxxxxxxxxxxxxx			xxxxxxxxxxxxxx
				xxxxxxxxxxxxxx			xxxxxxxxxxxxxx
				xxxxxxxxxxxxxx			xxxxxxxxxxxxxx
				xxxxxxxxxxxxxx			xxxxxxxxxxxxxx
				xxxxxxxxxxxxxx			xxxxxxxxxxxxxx
				xxxxxxxxxxxxxx			xxxxxxxxxxxxxx
<b>Total Deferred Charges - Municipal - Excluded from "CAPS"</b>	46-999	3,640.00	3,640.00	xxxxxxxxxxxxxx	3,640.00	3,640.00	xxxxxxxxxxxxxx
<b>(F) Judgements</b>	37-480						xxxxxxxxxxxxxx
<b>(N) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 &amp; 17.3)</b>	29-405			xxxxxxxxxxxxxx			xxxxxxxxxxxxxx
				xxxxxxxxxxxxxx			xxxxxxxxxxxxxx
<b>(G) With Prior Consent of Local Finance Board: Cash Deficit of Preceding Year</b>	46-885			xxxxxxxxxxxxxx			xxxxxxxxxxxxxx
				xxxxxxxxxxxxxx			xxxxxxxxxxxxxx
<b>(H-2) Total General Appropriations for Municipal Purposes Excluded from "CAPS"</b>	34-309	774,183.00	984,788.09		984,788.09	933,933.31	49,187.39

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2012	
		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or charged	Reserved
<b>For Local District School Purposes - Excluded from "CAPS"</b>	xxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx
<b>(I) Type 1 District School Debt Service</b>	xxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx
Payment of Bond Principal	48-920						xxxxxxxxxxxxxx
Payment of Bond Anticipation Notes	48-925						xxxxxxxxxxxxxx
Interest on Bonds	48-930						xxxxxxxxxxxxxx
Interest on Notes	48-935						xxxxxxxxxxxxxx
<b>Total of Type 1 District School Debt Service - Excluded from "CAPS"</b>	48-999						xxxxxxxxxxxxxx
<b>(J) Deferred Charges and Statutory Expenditures - Local School - Excluded from "CAPS"</b>	xxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx
Emergency Authorizations - Schools	29-406			xxxxxxxxxxxxxx			xxxxxxxxxxxxxx
Capital Project for Land, Building or Equipment N.J.S. 18A:22-20	29-407						xxxxxxxxxxxxxx
<b>Total of Deferred Charges and Statutory Expenditures - Local School - Excluded from "CAPS"</b>	29-409						xxxxxxxxxxxxxx
<b>(K) Total Municipal Appropriations for Local District School Purposes {Items (I) and (J)} - Excluded from "CAPS"</b>	29-410						xxxxxxxxxxxxxx
<b>(O) Total General Appropriations - Excluded from "CAPS"</b>	34-399	774,183.00	984,788.09		984,788.09	933,933.31	49,187.39
<b>(L) Subtotal General Appropriations {Items (H-1) and (O)}</b>	34-400	6,562,779.00	6,682,280.09		6,682,280.09	6,148,107.51	521,655.19
<b>(M) Reserve for Uncollected Taxes</b>	50-899	622,312.32	568,909.95	xxxxxxxxxxxxxx	568,909.95	568,909.95	xxxxxxxxxxxxxx
<b>9. Total General Appropriations</b>	34-499	7,185,091.32	7,251,190.04		7,251,190.04	6,717,017.46	521,655.19

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2012	
		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or charged	Reserved
<b>(H-1) Total General Appropriations for Municipal Purposes within "CAPS"</b>	34-299	5,788,596.00	5,697,492.00		5,697,492.00	5,214,174.20	472,467.80
	xxxxxxx						
<b>(A) Operations - Excluded from "CAPS"</b>	xxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx
<b>Other Operations</b>	34-300	29,720.00	31,836.00		31,836.00	16,653.69	15,182.31
<b>Uniform Construction Code</b>	22-999						
<b>Shared Service Agreements</b>	42-999	102,894.40	101,100.00		101,100.00	69,001.92	32,098.08
<b>Additional Appropriations Offset by Revenues</b>	34-303						
<b>Public and Private Programs Offset by Revs.</b>	40-999	210,861.10	237,660.83		237,660.83	237,660.83	
<b>Total Operations - Excluded from "CAPS"</b>	34-305	343,475.50	370,596.83		370,596.83	323,316.44	47,280.39
<b>(C) Capital Improvements</b>	44-999	7,500.00	182,500.00		182,500.00	180,593.00	1,907.00
<b>(D) Municipal Debt Service</b>	45-999	419,567.50	428,051.26		428,051.26	426,383.87	xxxxxxxxxx
<b>(E) Total Deferred Charges - Excluded from "CAPS"</b>	46-999	3,640.00	3,640.00		3,640.00	3,640.00	xxxxxxxxxxxx
<b>(F) Judgements</b>	37-480						xxxxxxxxxxxx
<b>(G) Cash Deficit - With Prior Consent of LFB</b>	46-885						
<b>(K) Local District School Purposes</b>	24-410						xxxxxxxxxxxx
<b>(N) Transferred to Board of Education</b>	29-405			xxxxxxxxxxxx			xxxxxxxxxxxx
<b>(M) Reserve for Uncollected Taxes</b>	50-899	622,312.32	568,909.95	xxxxxxxxxxxx	568,909.95	568,909.95	xxxxxxxxxxxx
<b>Total General Appropriations</b>	34-499	7,185,091.32	7,251,190.04		7,251,190.04	6,717,017.46	521,655.19

**DEDICATED WATER AND SEWER UTILITY BUDGET**

10. DEDICATED REVENUES FROM WATER AND SEWER UTILITY	FCOA	Anticipated		Realized in Cash in 2012
		2013	2012	
<b>Operating Surplus Anticipated</b>	08-501	315,575.00	344,354.00	344,354.00
<b>Operating Surplus Anticipated with Prior Written Consent of Director of Local Government Services</b>	08-502			
<b>Total Operating Surplus Anticipated</b>	08-500	315,575.00	344,354.00	344,354.00
Rents	08-503	2,055,000.00	2,067,000.00	2,056,535.07
Miscellaneous	08-504	52,000.00	60,000.00	53,534.99
Connection Fees	08-506	30,000.00	10,000.00	31,291.31
<b>Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services</b>	xxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx
NJ DEP Water Supply Demonstration	08-505			
Deficit (General Budget)	08-549			
<b>Total Water and Sewer Utility Revenues</b>	08-599	2,452,575.00	2,481,354.00	2,485,715.37

Use a separate set of sheet for each separate utility.

**DEDICATED WATER AND SEWER UTILITY BUDGET**

11. APPROPRIATIONS FOR WATER AND SEWER	FCOA	Appropriated				Expended 2012	
		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or Charged	Reserved
<b>Operating:</b>	xxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx
Salaries and Wages	55-501	394,000.00	375,000.00		372,600.00	362,437.49	162.51
Other Expenses	55-502	1,508,500.00	1,535,900.00		1,535,900.00	1,163,875.31	207,024.69
<b>Capital Improvements:</b>		xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	
Down Payments on Improvements							
Capital Improvement Fund	55-511	25,000.00	1,000.00		1,000.00	1,000.00	
Capital Outlay	55-512						
Replacement of Pumps & Controls	55-513	50,000.00	20,000.00		20,000.00	19,928.00	72.00
Replacement of Water Meters	55-514	60,000.00	60,000.00		60,000.00	59,879.00	121.00
<b>Debt Service:</b>	xxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx
Payment of Bond Principal	55-520	210,000.00	270,900.00		270,900.00	270,900.00	xxxxxxxxxxxxx
Payment of USDA Loan Principal	55-520	8,435.00	8,183.00		8,183.00	8,182.92	
Payment of Bond Anticipation Notes & Capital Notes	55-521	4,000.00					xxxxxxxxxxxxx
Interest on Bonds	55-522	103,795.00	114,500.00		116,900.00	113,633.93	xxxxxxxxxxxxx
Interest on Notes	55-523	4,500.00	6,800.00		6,800.00	6,558.21	xxxxxxxxxxxxx

**DEDICATED WATER AND SEWER UTILITY BUDGET**

11. APPROPRIATIONS FOR WATER AND SEWER	FCOA	Appropriated				Expended 2012	
		for 2013	for 2012	for 2012 By Emergency Appropriation	Total for 2012 As Modified By All Transfers	Paid or Charged	Reserved
<b>Deferred Charges and Statutory Expenditures:</b>	xxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx
<b>DEFERRED CHARGES:</b>	xxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx
Emergency Authorizations	55-530			xxxxxxxxxxxxxx			xxxxxxxxxxxxxx
Overexpenditure of Appropriation	55-531						
				xxxxxxxxxxxxxx			xxxxxxxxxxxxxx
				xxxxxxxxxxxxxx			xxxxxxxxxxxxxx
				xxxxxxxxxxxxxx			xxxxxxxxxxxxxx
				xxxxxxxxxxxxxx			xxxxxxxxxxxxxx
<b>STATUTORY EXPENDITURES:</b>	xxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	xxxxxxxxxxxxxx
Contribution To:							
Public Employees' Retirement System	55-540	46,645.00	52,071.00		52,071.00	52,071.00	
Social Security System (O.A.S.I.)	55-541	30,200.00	29,500.00		29,500.00	27,813.00	1,687.00
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et. seq.)	55-542	7,500.00	7,500.00		7,500.00	7,496.82	3.18
<b>Judgments</b>	55-531						
<b>Deficit in Operations in Prior Years</b>	55-532			xxxxxxxxxxxxxx			xxxxxxxxxxxxxx
<b>Surplus (General Budget)</b>	55-545			xxxxxxxxxxxxxx			xxxxxxxxxxxxxx
<b>TOTAL WATER &amp; SEWER UTILITY APPROPRIATIONS</b>	55-599	2,452,575.00	2,481,354.00		2,481,354.00	2,093,775.68	209,070.38

**DEDICATED ASSESSMENT BUDGET \_\_\_\_\_ UTILITY**

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2012
		2013	2012	
Assessment Cash	53-101			
Deficit ( _____ Utility Budget)	53-885			
Total _____ Utility Assessment Revenues	53-899			
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2012 Paid or Charged
		2013	2012	
Payment of Bond Principal	53-920			
Payment of Bond Anticipation Notes	53-925			
Total _____ Utility Assessment Appropriations	53-999			

Dedication by Rider - (N.J.S. 40A:4-39) "The dedicated revenues anticipated during the year 2012 from Dog Licenses, State or Federal Aid for Maintenance of Libraries, Bequest, Escheat; Federal Grant; Construction Code Fees Due Hackensak Meadowlands Development Commission; Outside Employment of Off-Duty Municipal Police Officers; Unemployment Compensation Insurance; Reimbursement of Sale of Gasoline to State Automobiles; State Training Fees - Uniform Construction Code Act; Older Americans Act - Program Contributions; Municipal Alliance on Alcoholism and Drug Abuse - Program Income; Housing and Community Development Act of 1974; Neighborhood Preservation Program; Parking Offenses Adjudication Act (PL1989,C.137); Developer's Escrow Fund (NJSA 40:55D-53.1) Municipal Public Defender P.L. 1997 c.256; Disposal of Forfeited Property (PL 1986, C135); Snow Removal Trust Fund P.L. 2001 c. 138; Affordable Housing Trust PL 1985, C222 and NJAC 5:29-18.1 et. seq. Special Events Donations N.J.S.A. 40A:5-29; Aberdeen Senior Clubhouse - Landscaping Donations N.J.S.A. 40A:5-29; Memorial Tree Earl Keller Donations N.J.S.A. 40A:5-29; K9 unit Donations N.J.S.A. 40A:5-29

are hereby anticipated as revenue and are hereby appropriated for the purposes to which said revenue is dedicated by statute or other legal requirement."

*(Insert additional, appropriate titles in space above when applicable, if resolution for rider has been approved by the Director)*

**APPENDIX TO BUDGET STATEMENT**

**CURRENT FUND BALANCE SHEET - DECEMBER 31, 2012**

ASSETS		
Cash and Investments	1110100	2,643,137.92
Due from State of N.J. (c. 20, P.L. 1971)	1111000	
Federal and State Grants Receivable	1110200	
Receivables with Offsetting Reserves:	xxxxxxxxx	xxxxxxxxxxxxxx
Taxes Receivable	1110300	435,578.36
Tax Title Liens Receivable	1110400	228,205.40
Property Acquired by Tax Title Lien Liquidation	1110500	377,100.00
Other Receivables	1110600	149,439.44
Deferred Charges Required to be in 2013 Budget	1110700	3,640.00
Deferred Charges Required to be in Budgets Subsequent to 2013	1110800	
<b>Total Assets</b>	<b>1110900</b>	<b>3,837,101.12</b>

**LIABILITIES, RESERVES AND SURPLUS**

* Cash Liabilities	2110100	852,708.80
Reserves for Receivables	2110200	1,190,323.20
Surplus	2110300	1,794,069.12
<b>Total Liabilities, Reserves and Surplus</b>		<b>3,837,101.12</b>

School Tax Levy Unpaid	2,220,130.00	4,342,792.03
Less: School Tax Deferred	2220200	4,168,039.00
* Balance Included in Above "Cash Liabilities"	2220300	174,753.03

**COMPARATIVE STATEMENT OF CURRENT FUND OPERATIONS AND CHANGE IN CURRENT SURPLUS**

		YEAR 2012	YEAR 2011
Surplus Balance, January 1st	2310100	1,721,423.06	2,073,377.45
CURRENT REVENUE ON A CASH BASIS:			
Current Taxes			
*(Percentage Collected: 2012 96.05%, 2011 96.30%)	2310200	14,786,480.71	14,480,831.06
Delinquent Taxes	2310300	477,771.85	473,391.36
Other Revenues and Additions to Income	2310400	2,779,015.17	2,515,309.90
<b>Total Funds</b>	<b>2310500</b>	<b>19,764,690.79</b>	<b>19,542,909.77</b>
EXPENDITURES AND TAX REQUIREMENTS:			
Municipal Appropriations	2310600	6,669,762.70	6,715,485.95
School Taxes (Including Local and Regional)	2310700	8,191,666.50	7,947,540.00
County Taxes (Including Added Tax Amounts)	23310800	3,011,025.93	3,031,592.01
Special District Taxes	2310900		
Other Expenditures & Deductions from Income	2311000	98,166.54	126,868.75
<b>Total Expenditures and Tax Requirements</b>	<b>2311100</b>	<b>17,970,621.67</b>	<b>17,821,486.71</b>
Less: Expenditures to be Raised by Future Taxes	2311200		
<b>Total Adjusted Expenditures and Tax Requirements</b>	<b>2311300</b>	<b>17,970,621.67</b>	<b>17,821,486.71</b>
<b>Surplus Balance - December 31st</b>	<b>2311400</b>	<b>1,794,069.12</b>	<b>1,721,423.06</b>

\* Nearest even percentage may be used

**Proposed Use of Current Fund Surplus in 2013 Budget**

Surplus Balance December 31, 2012	2311500	1,794,069.12
Current Surplus Anticipated in 2013 Budget	2311600	950,000.00
<b>Surplus Balance Remaining</b>	<b>2311700</b>	<b>844,069.12</b>

(Important: This appendix must be included in advertisement of budget.)

**CAPITAL BUDGET AND CAPITAL IMPROVEMENT PROGRAM**

This section is included with the Annual Budget pursuant to N.J.A.C. 5:30-4. It does not in itself confer any authorization to raise or expend funds. Rather it is a document used as part of the local unit's planning and management program. Specific authorization to expend funds for purposes described in this section must be granted elsewhere, by a separate bond ordinance, by inclusion of a line item in the Capital Improvement Section of this budget, by an ordinance taking the money from the Capital Improvement Fund, or other lawful means.

**CAPITAL BUDGET**

A plan for all capital expenditures for the current fiscal year.  
If no Capital Budget is included, check the reason why:

- Total capital expenditures this year do not exceed \$25,000, including appropriations for Capital Improvement Fund, Capital Line Items and Down Payments on Improvements.
- No bond ordinances are planned this year.

**CAPITAL IMPROVEMENT PROGRAM**

A multi-year list of planned capital projects, including the current year.  
Check appropriate box for number of years covered, including current year:

- 3 years. (Population under 10,000)
- 6 years. (Over 10,000 and all county governments)
- \_\_\_\_\_ years. (Exceeding minimum time period).

Check if municipality is under 10,000 has not expended more than \$25,000 annually for capital purposes in immediately previous three years, and is not adopting CIP.

**NARRATIVE FOR CAPITAL IMPROVEMENT PROGRAM**

The program will provide for needs identified by the governing body for the operation of the municipality.







**Annual List of Change Orders Approved  
Pursuant to N.J.A.C. 5:30-11**

Contracting Unit: Borough of Clayton

Year Ending: December 31, 2012

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et. seq. Please identify each change order by name of the project.

1.

2.

3.

4.

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here \_\_\_\_\_ and certify below.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of the Governing Body