

RESOLUTION: 72-12

**RESOLUTION AUTHORIZING AGREEMENT FOR CERTAIN
PROFESSIONAL SERVICES ADOPTED BY THE BOROUGH OF
CLAYTON**

WHEREAS, there exists a need for specialized services on behalf of the Borough of Clayton; and

WHEREAS, funds are or will be available for this purpose; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 requires that notice with respect to contracts for Professional Services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Clayton, County of Gloucester, and State of New Jersey as follows:

1. That Sickels & Associates, Inc., of Woodbury, New Jersey is hereby hired to provide engineering services for tax map revisions – Proposal No. 2011-125-B, for the Borough of Clayton in an amount not to exceed \$1456.00.
2. The term of this contract shall be from February 23, 2012 to February 22, 2013.
3. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-11-5(1)(a), and the Fair and Open Process because it is for services performed by persons authorized by law to practice a recognized profession.
4. A copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Borough of Clayton.
5. A notice in accordance with the Local Public Contracts Law of New Jersey shall be published in The Sentinel or Gloucester County Times.
6. The Mayor and Clerk of the Borough of Clayton are hereby authorized to execute a Contract outlining the above on behalf of the Borough of Clayton.

ADOPTED at a meeting of the Mayor and Council of the Borough of Clayton, County of Gloucester, and State of New Jersey on February 23, 2012.

BOROUGH OF CLAYTON



THOMAS BIANCO, Mayor

Attest:



CHRISTINE NEWCOMB, Borough Clerk

February 10, 2012

Borough of Clayton
125 N. Delsea Drive
Clayton, N.J. 08312

Attention: Mrs. Susan Miller, Administrator

**RE: PROPOSAL FOR REVISED PROFESSIONAL SERVICES
DEPARTMENT OF TREASURY
TAX MAP REVISIONS FOR REVALUATION
BOROUGH OF CLAYTON, GLOUCESTER COUNTY, N.J.
S&A FILE NO. CB-065
S&A PROPOSAL NO. 2011-125-B**

Dear Mrs. Miller:

We have completed the tax map revisions requested by the State in their October 27, 2011 letter and outlined in our previous proposal #2011-125-A. These plans were submitted to the state and returned with several review comments. Revisions were completed and submitted back to the state in early January.

The state has reviewed the resubmitted maps and has come back with additional revisions above and beyond those outlined in their October 2011 letter. We estimate these new revisions to be \$1,456.00 including the cost of applicable reimbursables.

Sickels & Associates is prepared to commence work immediately upon receipt of authorization to proceed. This proposal assumes that said authorization will be issued within sixty (60) days from the date of this proposal. The terms and conditions of our December 7, 2011 proposal #2011-125-A shall remain in effect for this work.

We have enclosed two (2) signed copies of this proposal. If you concur with our Description of Services, Consulting Fee, and Annual Fee Schedule, please execute one copy as our formal authorization to proceed and return same with the retainer to our office.

February 10, 2012

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Once again, we would like to thank you for the opportunity to offer the services of our firm and we look forward to working with you on this venture.

If you have any questions regarding this matter, please contact our office at (856) 848-6800.

Very truly yours,


SICKELS & ASSOCIATES, INC.

Patricia A. Owens
Secretary & Treasurer

MRB:gl

Enclosures: Terms and Conditions
Annual Fee Schedule

cc: Donna Nestore, CFO (Via email only)
Christine Newcomb, Clerk (Via email & US mail)
Patricia Owens, S&A, Inc.

File: 2011-125-B

February 10, 2012

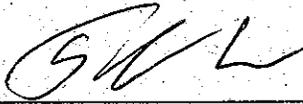
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PROPOSAL ACCEPTANCE & NOTICE TO PROCEED

Having reviewed the proposal for the various planning, surveying and engineering services, including the Terms and Conditions of the Service Agreement, and all sections relating to payment for services, which is a part thereof, acceptance of the proposal is hereby confirmed by the signature below. Sickels & Associates, Inc. is authorized to proceed with the work.

Accepted this 23rd day of February, 2012

By:  Mayor
SIGNATURE TITLE

Thomas Bianco
NAME (PLEASE PRINT OR TYPE)

Borough of Clayton
COMPANY

ADDRESS

PHONE NO. FAX NO.

CLIENT'S E-MAIL ADDRESS